



Cardless Cash Withdrawal

User Guide



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FOR CARDLESS CASH
WITHDRAWAL

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FREQUENTLY ASKED
QUESTIONS (FAQ)



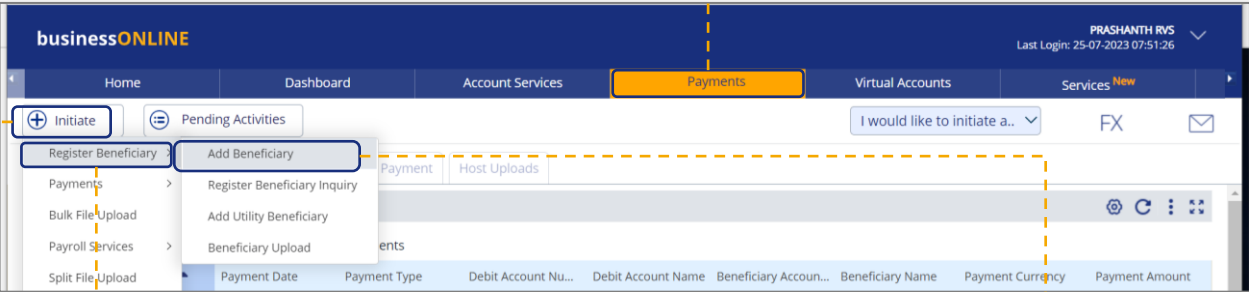
HOW TO ADD A BENEFICIARY FOR CARDLESS CASH WITHDRAWAL



Prerequisite to initiate a cardless cash withdrawal is to add a person as **Cardless Cash Withdrawal Beneficiary**; Hence to register a beneficiary in **businessONLINE** follow the steps detailed below

- Login to **businessONLINE**

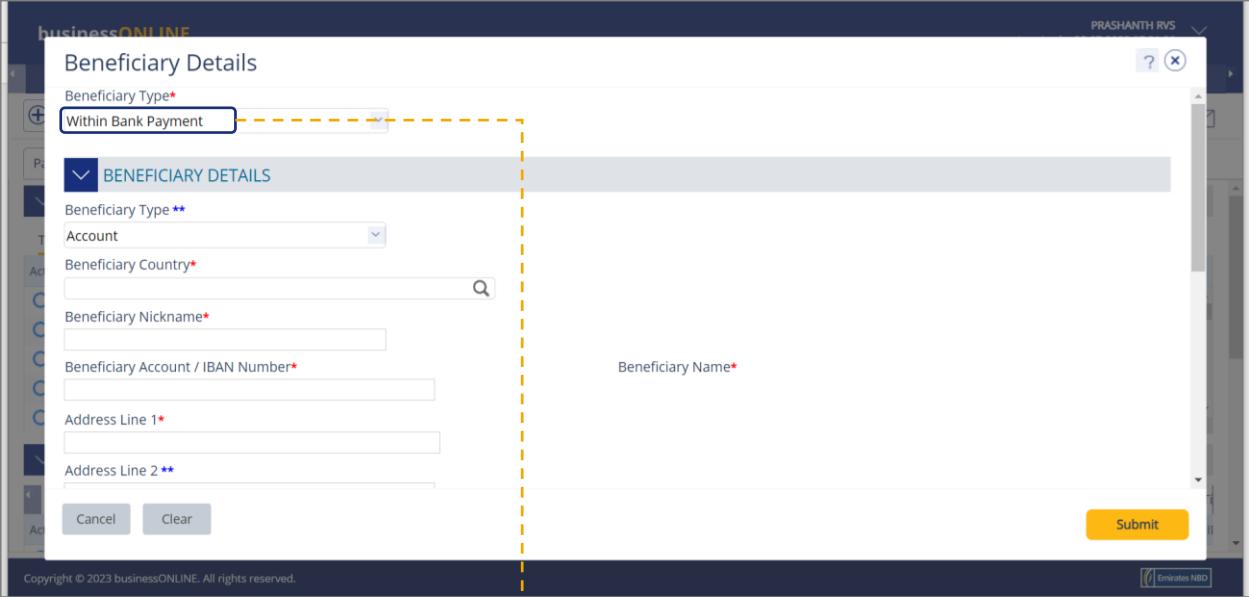
1. Click on **Payments** menu



2. You can click on **Initiate** option

3. Place the mouse on **Register Beneficiary** sub menu

4. Now, you can click on **Add Beneficiary**



5. You can click and select the required **Beneficiary Type**

The image shows a sequence of steps for adding a beneficiary in the businessONLINE system. Step 1 shows the 'Payments' menu being selected. Step 2 shows the 'Initiate' button being clicked. Step 3 shows the 'Register Beneficiary' sub-menu being highlighted. Step 4 shows the 'Add Beneficiary' option being selected. Step 5 shows the 'Beneficiary Details' form with the 'Beneficiary Type' dropdown menu set to 'Within Bank Payment'. The form includes fields for Beneficiary Type, Account, Beneficiary Country, Beneficiary Nickname, Beneficiary Account / IBAN Number, Address Line 1, and Address Line 2. A 'Submit' button is visible at the bottom right of the form.



Add Beneficiary

Beneficiary Type*
Cardless Cash Withdrawal

BENEFICIARY DETAILS

Beneficiary Country*

Beneficiary Name*

E-mail ID

Beneficiary Nickname*

Phone Number*

BENEFICIARY AVAILABILITY

Make this beneficiary available for payments initiated from:

Any CIF on my subscription Selected CIFs (Please select)

Cancel Clear Submit

6. You can click and select the required beneficiary type; **Cardless Cash Withdrawal** in this case

Add Beneficiary

Beneficiary Type*
Cardless Cash Withdrawal

BENEFICIARY DETAILS

Beneficiary Country*

Beneficiary Name*

E-mail ID

Beneficiary Nickname*

Phone Number*

BENEFICIARY AVAILABILITY

Make this beneficiary available for payments initiated from:

Any CIF on my subscription Selected CIFs (Please select)

Cancel Clear Submit

7. You can click the **Search** icon and select the required beneficiary country



8. You click required country **UNITED ARAB EMIRATES**

Add Beneficiary

Cardless Cash Withdrawal

BENEFICIARY DETAILS

Beneficiary Country*
UNITED ARAB EMIRATES

Beneficiary Name*
Syed Badsha Kareem

E-mail ID
CCXXXXXX.COM

Beneficiary Nickname*
EMP001 SBK

Phone Number*
971 50XXXXXX0

BENEFICIARY AVAILABILITY

Make this beneficiary available for payments initiated from:
 Any CIF on my subscription Selected CIFs (Please select)

Cancel Clear

Submit

9. You can type the required beneficiary details and availability

Note: The phone number should be a mobile number within UAE

10. Click **Submit** and view the entered details



The screenshot displays the 'Beneficiary Details' window in the BusinessONLINE system. The window title is 'Beneficiary Details' and it includes a close button (X) in the top right corner. The main content area is titled 'BENEFICIARY AVAILABILITY' and contains the text: 'Make this beneficiary available for payments initiated from: Any CIF on my subscription'. Below this, there is an 'Authentication Type*' section with two radio buttons: 'OTP' (selected) and 'smartPASS'. An 'OTP*' input field with a masked value '*****' is positioned below the radio buttons. A 'User Comments' text area is located below the OTP field. At the bottom of the window, there are 'Cancel' and 'Back' buttons on the left, and a yellow 'Confirm' button on the right. A dashed orange arrow points from the 'Confirm' button to a callout box.

13. Scroll down, click the required authentication method, key in the code received in your device; click **Confirm**

The 'Confirmation' window is shown below, with a title bar and a close button (X). It contains two sections: 'TRANSACTION REQUEST INFORMATION' and 'TRANSACTION INFORMATION'. The first section lists the following details:

| | |
|------------------------------|--------------------------|
| Transaction Reference Number | BE2301248627798 |
| Beneficiary Nickname | EMP001 SBK |
| Date/Time | 23-01-2024 11:54:21 |
| Status | Added |
| Transaction Type | Beneficiary Registration |

The second section, 'TRANSACTION INFORMATION', contains the message: 'Beneficiary has been Added Successfully.' and a 'Close' button. A dashed orange arrow points from the 'Close' button to a callout box.

14. You can view the generated transaction reference number and click **Close**



HOW TO INITIATE A CARDLESS CASH WITHDRAWAL REQUEST



To initiate a **cardless cash withdrawal** request, an individual should be registered and authorized as a beneficiary or add an ad hoc beneficiary while initiating the cardless cash withdrawal request in **businessONLINE**

- Login to **businessONLINE**

1. Click on **Payments** menu

2. You can click on **Initiate** option

3. Click on **Payments** sub

4. Click on **Cash on Demand** sub menu

5. Now, you can click on **Cardless Cash Withdrawal**

6. You can click; select the debit account to be used to initiate the payment

| Payment Type | Debit Account Name | Beneficiary Name | Payment Currency | Payment Amount | Status | Customer Reference |
|--------------------------|---------------------|----------------------|------------------|----------------|--------------------|--------------------|
| Cash Pickup | NE... | Syed Badsha Karee... | AED | 400.00 | Ready for Auth... | CCW01P230124RVSP |
| Cardless Cash Withdrawal | NE... | P.S Kamath | AED | 100.00 | Authorization r... | Test |
| Cash Delivery | NE... | EBS SMART BUSINE... | AED | 1.00 | Ready for Auth... | test payment |
| Own Account Pay... | EBS SMART BUSINE... | EBS SMART BUSINE... | EUR | 1.00 | Processed by Bank | Deb Ref ph |

Cardless Cash Withdrawal

DEBIT INFORMATION

Debit Account Number*

Currency: --

Beneficiary Country: --

Available Balance: --

Account Name: --

Account Type: --

BENEFICIARY INFORMATION

Select Beneficiary Type

Existing New

Buttons: Cancel, Clear, Save As Draft, Save As Template, Submit



| Debit Account Num... | Currency | Account Name | Beneficiary Bank Na... | Branch Name | Account Type | Account Nickname | Bank Country |
|----------------------|----------|--------------------|------------------------|--------------|-----------------|------------------|----------------------|
| 101XXXXXXXX411 | AED | EBS SMART BUSINESS | Emirates NBD | DEIRA BRANCH | CURRENT ACCOUNT | -- | UNITED ARAB EMIRA... |
| 102XXXXXXXX403 | EUR | EBS SMART BUSINESS | Emirates NBD | DEIRA BRANCH | CURRENT ACC... | -- | UNITED ARAB EMIRA... |
| 102XXXXXXXX408 | USD | EBS SMART BUSINESS | Emirates NBD | DEIRA BRANCH | CURRENT ACC... | -- | UNITED ARAB EMIRA... |
| 102XXXXXXXX410 | GBP | EBS SMART BUSINESS | Emirates NBD | DEIRA BRANCH | CURRENT ACC... | -- | UNITED ARAB EMIRA... |
| 101XXXXXXXX401 | AED | EBS SMART BUSINESS | Emirates NBD | DEIRA BRANCH | CURRENT ACCOUNT | -- | UNITED ARAB EMIRA... |
| 536XXXXXXXX209 | AED | EBS SMART BU... | Emirates NBD | DEIRA BRANCH | Common Area ... | -- | UNITED ARAB EMIRA... |
| 101XXXXXXXX206 | AED | EBS SMART BU... | Emirates NBD | DEIRA BRANCH | CURRENT ACCOUNT | -- | UNITED ARAB EMIRA... |
| 101XXXXXXXX201 | AED | EBS SMART BU... | Emirates NBD | DEIRA BRANCH | CURRENT ACCOUNT | -- | UNITED ARAB EMIRA... |

7. Over here, double click on the required **Account** from which the payment is to be made, the debit account details are auto populated

DEBIT INFORMATION

| | | |
|--------------------------------------|--------------------|----------------------|
| Debit Account Number* | Currency | Beneficiary Country |
| 101XXXXXXXX411 | AED | UNITED ARAB EMIRATES |
| Available Balance | Account Name | Account Type |
| AED 189.99 on 23-01-2024 at 12:02:14 | EBS SMART BUSINESS | CURRENT ACCOUNT |

BENEFICIARY INFORMATION

Select Beneficiary Type

Existing New



8. Choose **Existing**, to select a registered beneficiary

businessONLINE PRASHANTH RVS

Cardless Cash Withdrawal

BENEFICIARY INFORMATION

Select Beneficiary Type
 Existing New

Beneficiary Name* Beneficiary Country -- Beneficiary Nickname --

Email ID -- Contact Number --

PAYMENT INFORMATION

Cancel Clear Save As Draft Save As Template Submit

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9. Click the search icon, choose the required beneficiary detail

businessONLINE PRASHANTH RVS

Cardless Cash Withdrawal

Beneficiary Lookup

| Beneficiary Name | Beneficiary Nickname | Beneficiary Bank | Country | Email ID | Contact Number |
|--------------------|----------------------|----------------------|---------|-------------------------------|----------------|
| Payel | Payel | UNITED ARAB EMIRATES | | paXXXXXXXX3@XXXXXXm | 9XXXXXXXX78 |
| SANITY09DEC2023 | SANITY09DEC23 | UNITED ARAB EMIRATES | | RaniXXXXXXXXXke@XXXXXXXXXD... | 9XXXXXXXX41 |
| Sarath Cholakkal | Sarath | UNITED ARAB EMIRATES | | saraXXXXXXXXXXXXbd.com | 9XXXXXXXX36 |
| Syed Badsha Kareem | EMP001 SBK | UNITED ARAB EMIRATES | | CXXXXXXXXM | 9XXXXXXXX00 |
| YATHISH MAHABALA | YATHISHCCW | UNITED ARAB EMIRATES | | yathXXXXXXXXXXXX.com | 9XXXXXXXX85 |
| sampler sam | sampler | UNITED ARAB EMIRATES | | samXXXXXXXX.com | 9XXXXXXXX36 |
| savee | savee | UNITED ARAB EMIRATES | | -- | 9XXXXXXXX79 |
| test | 233 | UNITED ARAB EMIRATES | | -- | 9XXXXXXXX56 |
| test cardless | test cardless cash | UNITED ARAB EMIRATES | | -- | 9XXXXXXXX65 |
| tetser | tetser | UNITED ARAB EMIRATES | | -- | 9XXXXXXXX47 |

Cancel Clear Save As Draft Save As Template Submit



The image shows two screenshots of the 'Cardless Cash Withdrawal' form in the businessONLINE system. The first screenshot shows the 'BENEFICIARY INFORMATION' section with fields for Beneficiary Name, Country, Nickname, Email ID, and Contact Number. A callout box labeled '10' points to the Beneficiary Name field, stating that the information is auto-filled. The second screenshot shows the 'PAYMENT INFORMATION' section with fields for Payment Amount, Date, Purpose, Reference, and Charges. A callout box labeled '11' points to the 'PAYMENT INFORMATION' section header, and another callout box labeled '12' points to the 'Submit' button, indicating that clicking it displays the keyed-in details for confirmation.

10. The beneficiary information is auto filled by the system; scroll down

11. Key or select the **Payment Information**

12. Click **Submit**; Keyed in details are displayed for confirmation



Review And Confirmation - Cardless Cash Withdrawal

23-01-2024

Purpose of payment to beneficiary
CCWDocPay2024

Reference in your statement
CCW01P230124RVSP

Applicable Charges(In AED and exclusive of VAT)
0.00

User Comments

Cancel Back Confirm

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13. You can enter the user comments if any

14. Verify the details; click **Confirm**, an **Authorization Matrix** opens

Authorization Matrix

Do you wish to select a specific approval workflow to authorize this transaction?
 Yes No

Select an approval workflow from the options below:
 0 - 9999999999999999

Do you wish to choose a specific authorizer(s) to approve this transaction?
 Yes No

Select a workflow rule from the options below and choose the authorizer(s) from each role, to approve the transaction:
 1 Authorizer B + 1 Authorizer X
 1 Maker Authorizer

| Maker Authorizer: | Count | Count |
|---|-------|-------------------------------|
| OSAMA DARWEEESH (Maker Authorizer) | | NITIN GITE (Maker Authorizer) |
| Senthikumar Malairajan (Maker Authorizer) | | |
| ROXANNE SANTIAGO (Maker Authorizer) | | |

Cancel Submit

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15. You can select the required authorization sequence

16. Click **Submit**, a confirmation opens with reference request information



Confirmation ✕

▼ TRANSACTION REQUEST INFORMATION

| | |
|------------------------------|-------------------------|
| Transaction Reference Number | 1112507232620701 |
| Date/Time | 25-07-2023 10:58:31 |
| Status | Ready for Authorization |
| Transaction Type | Local Currency Payment |

▼ TRANSACTION INFORMATION

Local Currency Payment has been submitted successfully.

Close Attach Document

17. Click **Close**, to navigate back to the **Payments** page



HOW TO INITIATE CARDLESS CASH WITHDRAWAL REQUESTS THROUGH THE BASKET OPTION



The basket option allows you to initiate Cardless Cash Withdrawal requests to multiple beneficiaries (up to 25) at a time

- Login to **businessONLINE**

1. Click on **Payments** menu

2. You can click on **Initiate** option

3. Click on **Basket Payments** menu

4. Click on **Basket Payment - Bulk Payment** sub menu

5. You can click; select the **Multiple** to recode multiple debits

Basket Payment - Bulk Payments

Debit Account Type *
 Single Multiple

Debit Type *
 Single Multiple

Fixed Debit Yes No

Payment Details
Transfer Type *
Within Bank Payment

Debit Account Number *
Payment Date *
23/1/2024

Select Beneficiary Type *
Account

Beneficiary Account Number *

Deal Reference

Summary



6. Select the **Cardless Cash Withdrawal**

Basket Payment - Bulk Payments

Debit Account Type*
 Single Multiple

Debit Type*
 Single Multiple

Fixed Debit
 Yes
 No

Payment Details
Transfer Type*
Cardless Cash Withdrawal

Debit Account Number* [Search Icon] Payment Date* 29/11/2024

Select Beneficiary Type*
Cash

Beneficiary Mobile Number* [Search Icon]

Transaction Amount* [Dropdown] Reference in your statement* [Text Field]

Summary

7. Click the **Search** icon; an **Account Lookup** popup opens

Basket Payment - Bulk Payments

Account Lookup

| Debit Account Number | Currency | Account Name | Bank Name | Branch Name | Account Type |
|----------------------|----------|--------------------|--------------|--------------|-----------------|
| 10XXXXXXXX4411 | AED | EBS SMART BUSINESS | Emirates NBD | DEIRA BRANCH | CURRENT ACCOUNT |

8. Select required **Debit Account** to be used for initiating the payment



Basket Payment - Bulk Payments

Debit Account Type *

Debit Type *

Fixed Debit Yes No

Payment Details

Transfer Type *
Cardless Cash Withdrawal

Debit Account Number * 10XXXXXX411

Payment Date * 23/1/2024

Available Balance AED 189.99

Select Beneficiary Type *

Beneficiary Mobile Number *

Transaction Amount * AED

Reference in your statement *

Summary

9. select **Cash** option form, **Beneficiary Type** dropdown

10. Click the **Search** icon, **Beneficiary Lookup** popup opens

Beneficiary Lookup

| Beneficiary Name | Beneficiary Nickname | Country Name | Email ID | Phone Number |
|--------------------|----------------------|----------------------|-------------------------|---------------|
| Sarath Cholakkal | Sarath | UNITED ARAB EMIRATES | sarXXXXX@emiratesnbd... | 971-56XXXXX36 |
| Syed Badsha Kareem | EMP001 SBK | UNITED ARAB EMIRATES | CXXXXXO.COM | 971-50XXXXX00 |
| YATHISH MAHABALA | YATHISHCCW | UNITED ARAB EMIRATES | yaXXXXX@emiratesnbd... | 971-50XXXXX85 |
| sampler sam | sampler | UNITED ARAB EMIRATES | saXXXXX@enbd.com | 971-56XXXXX36 |
| savee | savee | UNITED ARAB EMIRATES | | 971-50XXXXX79 |
| test | 233 | UNITED ARAB EMIRATES | | 971-50XXXXX56 |

11. Select the first beneficiary of your **Cardless Cash Withdrawal** request



Basket Payment - Bulk Payments

10XXXXXXXX411 23/1/2024
Available Balance AED 189.99

Select Beneficiary Type* Cash
Beneficiary Mobile Number* 97XXXXXXXX000

Transaction Amount* AED 100.00
Reference in your statement* CCW02Doc

Basket Reference in your statement
Purpose of payment to beneficiary* CCW02P230124RVS

View Correspondent Bank Charge

Add/View Invoice Clear Add To Basket

Disclaimer:
Kindly ensure accurate and valid beneficiary details are updated before initiating a transfer or else your transfer will be rejected, and funds credited back in 3 to 5 working days based on confirmation from Read More...

هذا اعطاء رأي
يرجى التأكد من تحديث تفاصيل المستفيد الدقيقة والصحيحة قبل الشروع في التحويل والإقليم رفض التحويل الخاص بك ، وإعادة الأموال في غضون
3 إلى 5 أيام عمل بناء على تأكيد من المراقب...

12. Enter the amount which the beneficiary should withdraw (**Max AED 20000**)

13. Enter the reference for this transaction

14. Type the description for this transaction

15. Click the **Add To Basket**; the details for the first beneficiary for your **Cardless Cash Withdrawal** will appear on the right pane

Basket Payment - Bulk Payments

Debit Account Type* Single Multiple
Debit Type* Single Multiple

Fixed Debit Yes No

Payment Details
Transfer Type*
Debit Account Number* 10XXXXXXXX11
Payment Date* 23/1/2024

Select Beneficiary Type* Cash
Beneficiary Mobile Number*
Transaction Amount* --Select--
Reference in your statement*

Summary

| | |
|---|--------------------------|
| Total 1 Payment(s) on Jan 23, 2024 | AED 100.00 |
| Total Charges (In AED and exclusive of VAT) | 0.00 |
| From : EBS SMART BUSINESS | AED 100.00 |
| to : Syed Badsha Kareem | AED 100.00 |
| On Jan 23, 2024 | Cardless Cash Withdrawal |
| Charges | AED 0.00 |



Basket Payment - Bulk Payments

Debit Account Type *

Debit Type *

Fixed Debit Yes No

Payment Details
Transfer Type *

Debit Account Number *
10XXXXXXX11

Payment Date *
23/1/2024

Select Beneficiary Type *
Cash

Beneficiary Mobile Number *

Transaction Amount *
--Select--

Reference in your statement *

Basket Reference in your statement
Purpose of payment to beneficiary *

Summary

| | |
|---|------------|
| Total 2 Payment(s) | AED 300.00 |
| on Jan 23, 2024 | |
| Total Charges (In AED and exclusive of VAT) | 0.00 |

| | | |
|---------------------------|--------------------------|--|
| From : EBS SMART BUSINESS | AED 100.00 | |
| to : Syed Badsha Kareem | AED 100.00 | |
| On Jan 23, 2024 | Cardless Cash Withdrawal | |
| Charges | AED 0.00 | |

| | | |
|---------------------------|--------------------------|--|
| From : EBS SMART BUSINESS | AED 200.00 | |
| to : Nitin Gite | AED 200.00 | |
| On Jan 23, 2024 | Cardless Cash Withdrawal | |
| Charges | AED 0.00 | |

16. To add more beneficiaries to your **Cardless Cash Withdrawal** request, repeat **step 7 to 15**.

Note: Maximum 25 beneficiaries can be added

Basket Payment - Bulk Payments

Select Beneficiary Type *
Cash

Beneficiary Mobile Number *

Transaction Amount *
--Select--

Reference in your statement *

Basket Reference in your statement
Purpose of payment to beneficiary *

[View Correspondent Bank Charge](#)

| | |
|-----------------|--------------------------|
| to : Nitin Gite | AED 200.00 |
| On Jan 23, 2024 | Cardless Cash Withdrawal |
| Charges | AED 0.00 |

Disclaimer:
Kindly ensure accurate and valid beneficiary details are updated before initiating a transfer or else your transfer will be rejected, and funds credited back in 3 to 5 working days based on confirmation from Read More...

17. Scroll down and click **Submit; Basket Payment – Bulk Payments: Review** popup



| Transfer Type | Debit Account | Beneficiary Account | Payment Date | Transaction Amount | Debit Amount |
|--------------------------|---------------------------|---------------------|--------------|--------------------|--------------|
| Cardless Cash Withdrawal | 10XXXXXXXX4411 - EBS S... | Syed Badsha Kareem | 1/23/2024 | 100.00 AED | 100.00 AED |
| Cardless Cash Withdrawal | 10XXXXXXXX4411 - EBS S... | Nitin Gite | 1/23/2024 | 200.00 AED | 200.00 AED |

User Comments

Cancel Confirm

18. Verify the information and click **Confirm**; a **Confirmation** popup with **Transaction Reference Number** open

Confirmation

TRANSACTION REQUEST INFORMATION

Transaction Reference Number: 1112301245875171

Date/Time: 23-01-2024 12:18:52

Status: Authorization rule not found


Transaction Type: Basket Payment - Bulk Payment

TRANSACTION INFORMATION

Basket Payment - Bulk Payment has been submitted successfully.

Close

17. To close the **Confirmation** popup click



The Cardless Cash Withdrawal basket request will now be submitted for approval. Kindly request the authorized signatories from your company to login to businessONLINE and complete approving the transaction



HOW TO INITIATE CARDLESS CASH WITHDRAWAL REQUESTS THROUGH THE BULK FILE UPLOAD OPTION



The Bulk File Upload option allows you to initiate Cardless Cash Withdrawal requests to multiple beneficiaries from multiple accounts

- Login to **businessONLINE**

1. Click on **Payments** menu

2. You can click on **Initiate** option

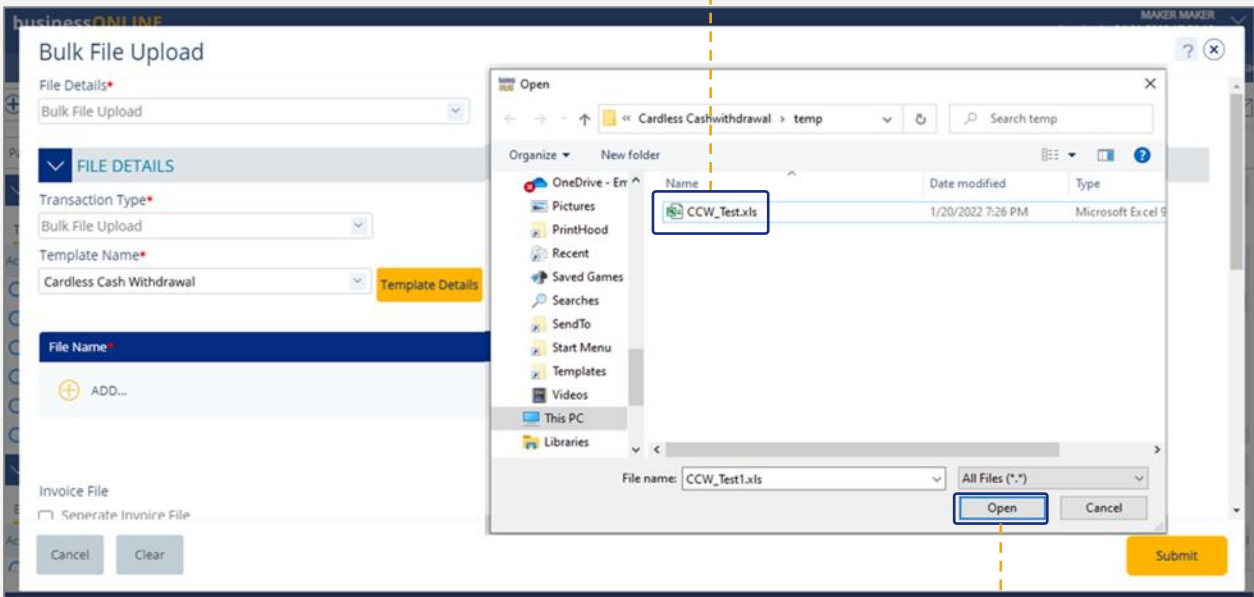
3. Click on **Bulk File Upload** menu

4. You can select the template, **Cardless Cash Withdrawal**

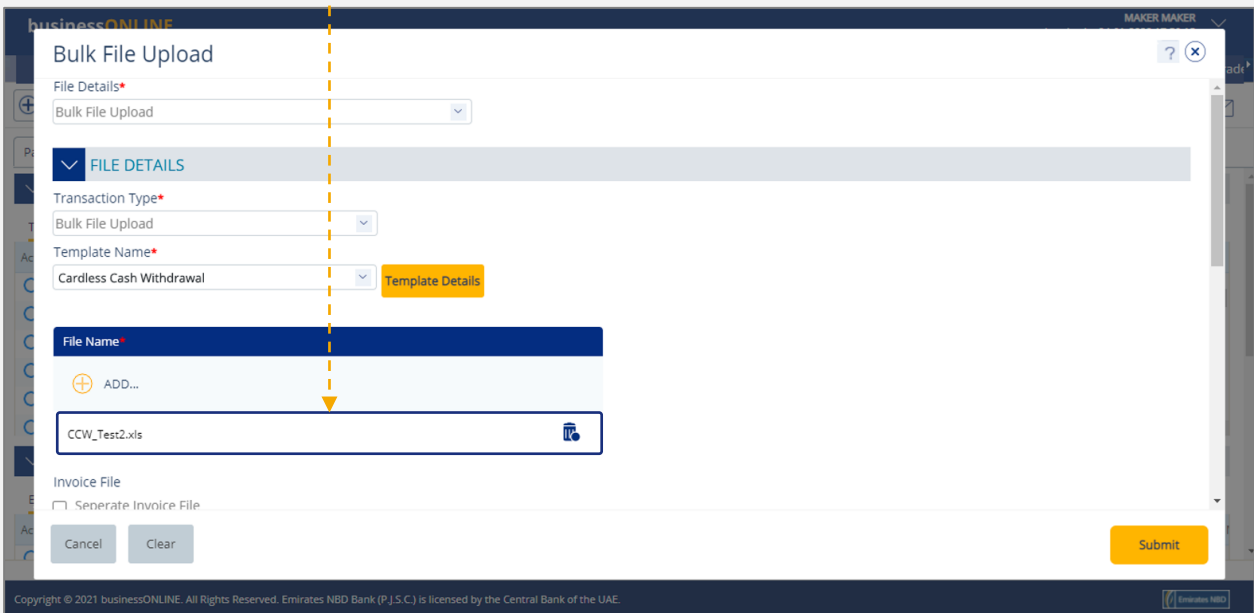
5. You can click **+Add...**, **Windows File Explorer** opens

| Payment Date | Payment Type | Debit Account Name | Beneficiary Name | Payment Currency | Payment Amount | Status | Customer Reference |
|--------------|--------------------|---------------------|----------------------|------------------|----------------|--------------------|--------------------|
| 23-01-2024 | Cardless Cash ... | EBS SMART BUSINE... | Syed Badsha Karee... | AED | 400.00 | Ready for Auth... | CCW01P230124RVSP |
| 22-01-2024 | Foreign Curren... | EBS SMART BU... | P S Kamath | AED | 100.00 | Authorization r... | Test |
| 21-01-2024 | Own Account Pay... | EBS SMART BUSINE... | EBS SMART BUSINE... | AED | 1.00 | Ready for Auth... | test payment |
| 21-01-2024 | Own Account Pay... | EBS SMART BUSINE... | EBS SMART BUSINE... | EUR | 1.00 | Processed by Bank | Deb Ref ph |
| 21-01-2024 | Own Account Pay... | EBS SMART BUSINE... | EBS SMART BUSINE... | AED | 1.00 | Ready for Release | Mohilecanity |

6. Select the required file



7. Click the **Open** button; the selected file will be added as shown below; scroll down





The screenshot shows the 'Bulk File Upload' form in the businessONLINE system. The 'PAYMENT INFORMATION' section is expanded, showing 'Fixed Debit' set to 'No' and a 'Reference in your statement' field containing 'Petty Cash'. A 'Submit' button is visible at the bottom right. A dashed orange arrow points from the 'Submit' button to a callout box.

8. Enter the description for this request

9. Click **Submit**; the entered details are displayed for confirmation as below

The screenshot shows the 'Bulk File Upload' form with the 'DEBIT INFORMATION' section expanded, showing 'Debit Type' as 'Single'. The 'PAYMENT INFORMATION' section is also expanded, showing 'Fixed Debit' as 'No' and 'Reference in your statement' as 'Petty Cash'. A 'Confirm' button is visible at the bottom right. A dashed orange arrow points from the 'Confirm' button to a callout box.

10. Review the information and click **Confirm**



The screenshot shows a 'Confirmation' dialog box with two sections: 'TRANSACTION REQUEST INFORMATION' and 'TRANSACTION INFORMATION'. The first section contains a table with the following data:

| | |
|------------------------------|------------------------|
| Transaction Reference Number | 1112501227823846 |
| Date/Time | 25-01-2022 09:18:11 |
| Status | Ready for Verification |
| Transaction Type | Bulk File Upload |

The second section, 'TRANSACTION INFORMATION', contains the message: 'Bulk File Upload has been uploaded successfully.' At the bottom of the dialog is a 'Close' button. Dashed orange arrows point from the 'Transaction Reference Number' field to a callout box on the left, and from the 'Close' button to a callout box on the right.

11. Transaction request information is displayed along with **Transaction Reference Number**

12. Click **Close**; to return to the **Payments** page



The Bulk Upload file with Cardless Cash Withdrawal request will now be sent for verification. Kindly request the authorized signatories from your company to login to businessONLINE and complete necessary action against the transaction



FREQUENTLY ASKED QUESTIONS (FAQ)

- 1 Q – What is Cardless Cash Withdrawal?**

A – Cardless Cash Withdrawal is a businessONLINE feature which allows you to provide access to any person having a UAE mobile number and Emirates ID, to withdraw a specified amount of cash from your account through any Emirates NBD ATM.
- 2 Q – How does Cardless Cash Withdrawal work?**

A – Through businessONLINE, you can specify the amount which should be withdrawn from your account and the UAE mobile number of the person you wish to nominate (beneficiary), to withdraw the cash. Inform the nominated person about the amount which he/she is allowed to withdraw. Once the request is initiated online, the beneficiary will receive an authorization code via SMS on their UAE mobile number with which they can visit any Emirates NBD ATM and withdraw the specified amount of cash.
- 3 Q – Who can access Cardless Cash Withdrawal option in businessONLINE?**

A – Any businessONLINE user who has access to the Own Account Payments option, can access Cardless Cash Withdrawal option in businessONLINE.
- 4 Q – Will Cardless Cash Withdrawal product follow the same Authorization Workflow as Own Account Payment product in businessONLINE?**

A – When the Cardless Cash Withdrawal product will be entitled by default, if the Own Account Payment product is entitled to the businessONLINE subscription, Cardless Cash Withdrawal product will follow the same Authorization Workflow as that of Own Account Payment product. However, admin user can amend the workflow later.
- 5 Q – How can I initiate a Cardless Cash Withdrawal request?**

A – Login to businessONLINE, click on the Payments tab. Click on Initiate > Payments > Cash on Demand > Cardless Cash Withdrawal.
- 6 Q – Can I initiate multiple cash withdrawal requests at a time?**

A – Yes, you can initiate multiple Cardless Cash Withdrawal requests to various beneficiaries at a time, using the Basket and File Upload options on businessONLINE.
- 7 Q – Are there any limits for amount that can be withdrawn?**

A – Yes. The withdrawal amount should always be in multiples of 100s e.g., AED 100, 200, 5000 and etc. The maximum withdrawal amount per request is AED 20,000.
- 8 Q – How will the beneficiary withdraw money from the ATM?**

A – Once the beneficiary receives the authorization code via SMS, he/she can visit any Emirates NBD ATM and follow the steps below:

 - Tap on the Cardless Withdrawal option on the ATM screen.
 - Enter the mobile number on which they have received the authorization code.
 - Note: If the beneficiary is not an Emirates NBD customer, the ATM will prompt them to insert their Emirates ID for verification
 - Enter the amount to be withdrawn.
 - Enter the authorization code received on their mobile number.
 - Tap the Confirm button.
- 9 Q – For how long is the authorization code valid?**

A – The authorization code received via SMS is valid for 24 hours. The expiry date and time will be mentioned in the SMS.



- 10 **Q** – What will happen if the beneficiary does not withdraw the amount before the authorization code expires?
A – If the beneficiary does not withdraw the amount before the authorization code expires, the request will be cancelled automatically, and the amount will be returned to your account.
- 11 **Q** – What will happen if the beneficiary accidentally deletes the SMS containing the authorization code?
A – The SMS can only be sent once per Cardless Cash Withdrawal request. In this case, you can cancel the request through businessONLINE and initiate a new request to the beneficiary.
- 12 **Q** – If I have initiated a request and wish to cancel it later, is it possible?
A – Yes, a Cardless Cash Withdrawal request to a single beneficiary can be cancelled through businessONLINE if the beneficiary has not withdrawn the cash. However, requests initiated to multiple beneficiaries using the Basket or File Upload options cannot be cancelled online.
- 13 **Q** – If I entered the beneficiary’s mobile number incorrectly when initiating the Cardless Cash Withdrawal request, can I correct the number later?
A – Once the request is initiated, you will not be able to correct the mobile number. You can cancel the request through businessONLINE and initiate a new request with the correct mobile number.
- 14 **Q** – Can you schedule a cash withdrawal request in advance?
A – Yes, when initiating the request online, you can setup any upcoming date (including bank holidays) when you would like the cash withdrawal request to be executed. Your beneficiary will receive the authorization code to withdraw the amount on the selected date.
- 15 **Q** – Is there any cut off time before which I should initiate Cardless Cash Withdrawal requests?
A – No. There is no cut off time to initiate Cardless Cash Withdrawal requests.
- 16 **Q** – Will I be able to initiate Cardless Cash Withdrawal requests on bank holidays?
A – Yes, Cardless Cash Withdrawal requests can be initiated on bank holidays.
- 17 **Q** – Are there any charges for initiating Cardless Cash Withdrawal requests?
A – No, the Cardless Cash Withdrawal service is free.
- 18 **Q** – Can I initiate Cardless Cash Withdrawal requests through Host2Host?
A – No. Currently Cardless Cash Withdrawal requests are not available on Host2Host.
- 19 **Q** – Can I use the Basket and Bulk upload options to create Cardless Cash Withdrawal requests to multiple beneficiaries?
A – Yes.
- 20 **Q** – What if the beneficiary enters the incorrect authorization code when withdrawing the cash?
A – If the beneficiary enters the incorrect authorization code in the ATM three times successively, the request will be cancelled, and an SMS notification will be sent to you and the beneficiary.
- 21 **Q** – What happens if the beneficiary enters wrong amount while withdrawing cash?
A – If the beneficiary enters the wrong amount when withdrawing the cash, the request will be cancelled, and an SMS notification will be sent to you and the beneficiary.
- 22 **Q** – What happens if the beneficiary has multiple Cash Withdrawal requests, and he /she enters wrong authorization code?
A – If you have initiated multiple Cardless Cash Withdrawal requests to the same beneficiary and if he/she enters the incorrect authorization code for any one request, all the Cardless Cash Withdrawal requests for that beneficiary will be cancelled. Once cancelled, both you and the beneficiary, will receive a notification via SMS about the cancelled requests.



- 23 **Q** – Does a beneficiary needs his/her Emirates ID to withdraw cash?
A – The beneficiary would be required to insert their Emirates ID in the ATM when withdrawing cash only if they are not an Emirates NBD customer.
- 24 **Q** – Can my beneficiary withdraw the cash from any Emirates NBD ATM?
A – Yes.
- 25 **Q** – Can I initiate a Cardless Cash Withdrawal request in a foreign currency?
A – No. Cash can only be withdrawn from ATMs in AED currency.
- 26 **Q** – What happens when the authorization code expires?
A – If the beneficiary does not withdraw cash before the authorization code expires, the amount will be reversed to your account automatically. Once the code expires, the beneficiary cannot use it to withdraw cash. You would have to initiate a new request to the beneficiary.
- 27 **Q** – Can I use an international number when registering my beneficiary?
A – No. Currently, only UAE mobile numbers can be used for Cardless Cash Withdrawal requests.



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